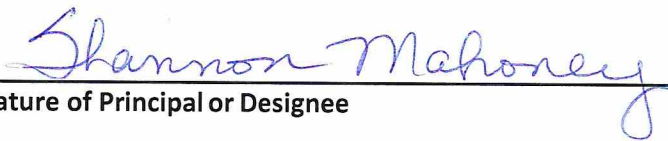



2023-2024 Title I, Part A Parental and Family Engagement Plan

Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments.

	
Signature of Principal or Designee	Date Signed

School Name

Mission Statement (Optional)

Parental and Family Engagement Mission Statement (Optional)

How the parent and family engagement plan is a shared responsibility? (Optional)

Building home, school and community relationships is a top priority for Neptune Elementary. The events included in our Parent and Family Engagement Plan allow us to share strategies and activities that parents can do at home with their children to further build on the work we are doing at school. By building the capacity of our parents, we are ensuring that our students know we are all a team, working together to help them grow and obtain the skills necessary to be successful in today's society.

How the parent and family engagement will assist in providing high quality instruction for all learners? (Optional)

Involvement of Parents

How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]

Our school strives to involve all parents in the planning, review, and improvement of Title I programs and our Parent & Family Engagement Plan. All parents are invited to attend meetings regarding the development of the required plan through flyers, school marquee, and REMIND. Parents are asked for their input on activities and trainings provided by the school. The school uses the notes from the group discussion to guide writing the plan.

Coordination and Integration with Other Federal Programs

How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116]

Parents will be invited to participate in events where they will engage in hands-on activities that they can use with their children at home. Families will leave the events with tip sheets and resources detailing specific strategies and ongoing support will be provided by instructional coaches and interventionists throughout the school year.

Count	Program	Coordination
1.	IDEA (ESE)	Provide information to parents about the resources available upon development of the student's IEP.
2.	Title III (ESOL)	The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.
3.	Title IX (Families in Transitions)	The Families In Transition (FIT) parents are provided taxis for registrations and parent conferences. Also, health and social services.
4.	Title II (Staff Development)	The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.
5.	Title IV	The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well-rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology.

Annual Parent Meeting

A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school’s Title I Program.

The annual parent meeting will be held on two separate days and times. Parents will be invited to participate in the meeting through monthly newsletter, invitation, website, Facebook and social media accounts. Announcements will be made in both English and Spanish. The Title I PowerPoint will be shared and discussed at the meeting and a question and answer section will close out the agenda.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1.	Create flyer, PowerPoint, agenda	Administration	August-December	Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation
2.	Advertise in school newsletter, on school marquee, utilize Iris out dial	Administration	August-December	Emails, newsletter
3.	Sign-in sheet for multiple sessions	Administration	August-December	Collection of sign-in sheets
4.	Compile documents	Administration	August-December	Scan documents upload to LEA monitoring site

Flexible Parent Meetings

How will the school offer a flexible number of meetings, such as meetings in the morning or evening?

Throughout the school year, we will offer various events and activities on a variety of weekly nights and mornings offered at different times. Our Annual Meeting will be offered on different days and two different times to accommodate different work schedules.

How will the school provide, with Title I funds, transportations, child care or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]

Neptune Elementary will provide activities for students so that parents can focus on learning the tools and strategies that they can use with their children at home.

Building Capacity

How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]

Parent/family engagement activities will include refreshments and resources that parents can take home to use with their children. Instructional coaches will be available to answer questions and provide additional support for parents throughout the year. Take home materials will also be sent home throughout the year so that parents can continue to apply the strategies they have learned at the Title I events.

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence or Effectiveness
1.	Leader in Me Night	Math/science Coach	Students and parents will participate in hands-on standards-based activities in order to increase student achievement in the targeted Math, ELA and science skills.	September 2023	Sign-in sheets, flyers, meeting notes, agenda
2.	Literacy Nights	Instructional Coaches/Leadership Team Members	Students and parents will participate in hands-on standards-based activities in order to increase student achievement in the targeted language arts standards	December 2023	Sign-in sheets, flyers, meeting notes, agenda
3.	Curriculum Family Night	Instructional Coaches	Students and parents will participate in hands-on standards-based activities in order to increase student achievement in the targeted Math, ELA and science skills.	April 2024	Sign-in sheets, flyers, meeting notes, agenda
4.					
5.					

Staff Training

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1.	Leader in Me	Administration/Light House Team	Teachers will learn the seven pillars from the Leader in Me schools based off of the work from Stephen Covey to increase student self-efficacy	July 2023-May 2024	sign-in sheets, minutes, agenda, PowerPoint Presentation
2.	Equity Training-Focus on Trauma informed responses	Administration and Leadership Team	Teachers will learn how to work in collaboration with parents and community members to recognize and develop lessons and support for our diverse student population/needs	July 2023-May 2024	sign-in sheets, minutes, agenda, PowerPoint Presentation
3.					
4.					
5.					

Other Activities

How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]

Neptune Elementary has a Parent Liaison who is available to greet and work with parents during the school day. Parents have the opportunity to check out materials they can use at home with their children. There are also parent conference nights scheduled at every progress report time. All parents are encouraged to come in and meet with their child’s teacher at a scheduled time. The parent conferences provide the opportunity for parents to hear about the academic and behavioral progress their child is making and to learn how they can support continued learning at home.

Communication

How the school will provide timely information about the Title I programs?

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website.

How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?

Curriculum being used at the school is addressed at the school SAC and PTO meetings. At our Title I Annual Meeting, a PowerPoint is shared with the parents and families regarding information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher.

How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

Any parent is able to request a parent/teacher conference in person or telephone. Parents may contact teachers via email. All teacher email addresses are available on our school website.

How the school will submit parents/families comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]

An electronic version of our Title I survey is provided to parents in order to get feedback on curriculum, testing, barriers, etc. Data is collected and results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year.

Accessibility

A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?

Our school has an outdial system called School Messenger that is used to contact parents in regards to events happening at the school, as well as emergencies. Automated messages are provided in English and Spanish. Osceola County School District has a virtual backpack website that parents can visit in order to see the various community businesses that are involved with the district schools and areas.

A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

Neptune Elementary has an outdial system that is used to contact parents in regard to events happening at the school as well as emergencies. Automated messages are provided in English and Spanish. Osceola School District has a virtual backpack website that parents can visit in order to see the various community businesses that are involved with different schools in the area.

Discretionary (Optional)

Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. Etc.)

(Optional)

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1.					
2.					
3.					
4.					

Barriers

A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey?

Lack of internet services and resources for our disadvantaged population, time conflicts with work.

A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children?)

Neptune will make sure to have translators available at all the parent conferences and family nights in order to assist our parents with limited English proficiency. Phone calls will be made for positives in each classroom (not simply when there is an academic or behavioral concern). We will offer parent events and trainings at multiple times.

Count	Barrier (Including the Specific Subgroup)	Steps the school will take to overcome
1.	Transportation	We will connect families with outside service agencies that can assist with transportation issues. We will work with parents on alternative discipline/bus issues that require parents to transport their students to and from school.
2.	Language Barrier	We will provide translation services for parent meetings. Phone calls, emails and dial out messages will be conducted in both English and Spanish.
3.	Child Care	We will provide an activity or movie in the media center in order to assist parents attending parent conference nights. We will also provide family friendly activities throughout the year so that all members of the family can enjoy the event together.
4.	Time conflicts	We will offer parent events and trainings at multiple times. We will offer translation services at the events. We will provide ample notice of events to parents to ensure they have adequate time to plan and make arrangements for the events.
5.		